



# THE VOICE OF DENTAL EDUCATION

ADEA Sections on Business and Financial Administration and Clinic Administration (BFACA)

## BFACA SESSIONS RUBRIC

Reviewers will perform a peer review of all proposals using the rubric below.

Criterion		Excellent 4	Good 3	Fair 2	Needs Extensive Improvement 1
Content		The proposal presents issues of immediate relevance to and importance for dental education, with evidence based on current best practices or emerging pedagogy.	The proposal focuses on issues and evidence that are based on current best practices in dental education.	The proposal is related to dental education but does not contain information that is relevant to best practices in dental education.	The proposal does not clearly focus on issues of importance and relevance to best practices in dental education.
Clarity		The title, abstract and learning objectives clearly describe the session.	The title, abstract and learning objectives are generally well described.	The title, abstract and learning objectives are unclear.	The title, abstract and learning objectives are incomplete and unclear.
Format	Seminar (includes Short Talks)	The proposal clearly addresses the BFACA Meeting theme OR professional development goals of ADEA in a well-organized, provocative and interactive format.	The proposal addresses the BFACA Meeting theme OR professional development goals of ADEA in a well-organized format.	The proposal does not clearly describe how it addresses the BFACA Meeting theme OR professional development goals of ADEA; or the format and organization of the session are unclear.	The proposal does not demonstrate a connection to the BFACA Meeting theme OR professional development goals of ADEA; and the format and organization of the session are unclear.
	Workshop/ Small Group Discussion	The proposal demonstrates a high level of interactivity among participants in an active learning environment.	The proposal describes some active learning and interaction among participants.	The proposal describes little interaction among participants.	The proposal describes no interaction among participants.
Professional Writing		The proposal is well written.	The proposal has minor errors and would require some editing.	The proposal has errors and would require significant editing.	The proposal requires complete rewriting to understand its meaning.
Contribution		The proposal will make a significant contribution and should attract many participants from areas within dental education.	The proposal would make a meaningful contribution and should be of interest to at least one section or group of participants in dental education.	The proposal will make a small contribution and will be of interest to few participants.	The proposal will make no contribution and will attract few participants.