

ADEA Council of Deans Fellowship (ADEA CDF) Application
The University of Tomorrow School of Dentistry
Dental Dean Position Description

To incorporate as many aspects of a dean search as reasonable, a dental dean position description has been prepared for the University of Tomorrow School of Dentistry:

University of Tomorrow School of Dentistry

See NIH-NIDCR funded rank of 21-42 <https://www.nidcr.nih.gov/grants-funding/funded-research/funding-dental-schools/fy2021>)

The School of Dentistry (SOD) is a national school that seeks an inspirational academic leader with proven administrative experience to guide the school in meeting its strategic goals.

The dean serves as the chief academic and administrative officer of the school; provides strategic leadership with a unified vision that advances the school's quality, reputation and goals; and collaborates with faculty, staff, students and other stakeholders to carry out the mission of the school. Specifically, the university is seeking a leader who has:

- Demonstrated knowledge and experience with advancements in dental education, research and clinical practice; compliance and regulatory requirements; the challenges of rising costs of dental education; operating within a dynamic and rapidly evolving healthcare and education system; and dental accreditation;
- Demonstrated success in managing and leading a complex program or organization;
- Demonstrated ability to build a healthy sense of community and support the success of faculty, staff, students, alumni and oral health professionals in a shared strategic vision;
- Excellent listening, communication and interpersonal skills;
- The highest level of integrity and professionalism; and
- A sense of humility and humor.

Additionally, the dean will:

- Report to the provost and chief academic officer and collaborates with the executive vice president for health affairs on clinical matters,
- Lead the recruitment of a talented student body, overseeing the development and mentoring of faculty at all levels, and support the collective governance structure and
- Foster an environment of collegiality that attracts and retains the best faculty, staff and students who can meet the changing needs of the profession and implement the SOD's commitment to serving the public and vulnerable populations.

Responsibilities

The dean serves as the chief academic and administrative officer of the school; provides strategic leadership with a unified vision that advances the school's quality, academic reputation, stature and goals; and collaborates with faculty, staff, students and other stakeholders to carry out the mission of the school.

Key activities of the dean include:

- Streamlining patient access and care,
 - Reinforcing an innovative curriculum that continues to attract top students and takes
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- advantage of technological advances in dental medicine,
- Promoting scholarship to sustain and build the school's reputation,
- Providing opportunities and support for clinical training and practice,
- Recruiting and retaining faculty and students and
- Managing capital, human and fiscal resources and implementing continuous process improvement to reduce costs.

As leader and champion for the school, the dean works with alumni and the dental community to secure philanthropic support for the school's academic mission and engage in state, national and international issues.

As an institutional leader reporting to the provost, the dean represents the SOD in university-level discussions and strategic initiatives.

The dean will work closely with university senior leaders, deans of the other schools and the executive vice president of health affairs to collaboratively support clinical work, research and interprofessional education.

The dean heads the faculty and is the senior administrative officer for the SOD.

Statement on Humanistic Learning Environment

The University of Tomorrow is committed to a humanistic learning environment ensuring all our students, faculty and staff work in an environment of openness, acceptance and security. We also value the well-being of each of our employees and are dedicated to creating a healthy place to work, learn and live. In the interest of maintaining a safe and healthy environment for our students, employees, patients and visitors, the University of Tomorrow is a tobacco- and drug-free campus.

Statement of Affirmative Action and EEOC

University of Tomorrow is an equal opportunity employer and we strongly encourage all individuals to consider our employment opportunities. In compliance with applicable law and its own policy, UOT is committed to recruiting and retaining a highly qualified faculty and staff and does not discriminate in its hiring of faculty and staff or in the provision of its employment benefits to its faculty and staff on the basis of race, color, religion, national origin, ancestry, age, genetic information, sex/gender, marital status, military and veteran status, sexual orientation, medical condition, pregnancy, gender identity, gender expression or mental or physical disability. UOT will provide reasonable accommodation to individuals with a disability.

The budgeted annual salary UOT reasonably expects to pay for the position of Dean of the School of Dentistry is \$450,000. A wide range of factors are considered in making compensation decisions, including but not limited to experience, skills, knowledge, abilities, education, licensure and certifications and other business and organizational needs. Salary offers are determined based on final candidate qualifications and experience.

Pre-employment Screenings

Any candidate offered a position might be required to pass pre-employment screenings as mandated by UOT Human Resources. These screenings may include a national background check and/or drug screening.
