



ADEA FALL 2010 MEETINGS

October 28 – 30, 2010

**Westin New Orleans Canal Place
New Orleans, Louisiana**

Know Before You Go

What is the contact information for Westin Canal Place?

Westin New Orleans Canal Place
100 rue Iberville
New Orleans, LA 70130
Phone: 504-566-7006
Fax: 504-553-5120
Website: www.westin.com/canalplace

How do I register for the conference?

Please register online through the link posted on the ADEA website. The **deadline** for all conference registrations is **October 4, 2010**. After this date, registrations will be taken on site.

How do I make a hotel reservation?

Reservations can be made through the link from the ADEA website, www.adea.org, or by calling **888-627-8180** and referencing "ADEA Fall 2010 Meetings" to receive the conference rate. The deadline for all reservations is **September 27, 2010**. There is no guarantee of conference rates or room availability for reservations made after this date.

The hotel room rate is \$159 single or \$179 double, plus applicable tax (currently 13%, plus a \$2 per-room per-night occupancy charge).

To cancel your individual hotel reservation, contact the Westin New Orleans Canal Place by calling **888-627-8180**. You may cancel without penalty up to 72 hours prior to your reserved arrival date.

What If I have to cancel my conference registration?

Meeting cancellations must be received **in writing NO LATER** than **October 4, 2010**, to be eligible for refunds. A **\$75 processing fee** will be deducted from all refunds for cancelled

registrations. Refunds are issued after the meeting has concluded. Cancellations received after **October 4, 2010**, are **NOT ELIGIBLE** for refunds or credits.

What if I want to arrive early or stay after the conference?

The ADEA conference rates (see above) are available during the three days before and after the meeting if the hotel has rooms available.

Which is the closest airport to the conference site?

The Westin New Orleans Canal Place is 12 miles from Louis Armstrong International Airport (MSY), the recommended airport for arrivals and departures for this meeting.

How do I make travel reservations?

Association Travel Concepts (ATC), ADEA's travel agency, offers cost-saving options for ADEA meeting attendees. Please see the attached flyer for more details.

How do I get to and from the airport?

Shuttles and taxis are available at the airport. Taxis are also available in the front of the hotel. A cab ride from MSY to the hotel costs approximately \$30 one way. Shuttle service through Airport Shuttle is \$38 roundtrip.

If I drive, how do I get there and where do I park?

Driving directions can be found on the Westin New Orleans Canal Place website at www.starwoodhotels.com/westin/property/area/directions.html?propertyID=1763.

Self parking and overnight valet parking are available at the hotel. Daily parking fees are \$18 for self parking and \$36 for valet service.

What should I wear?

Attire for the meeting is business casual.

What recreation facilities are available at the Westin Canal Place?

There is a workout room as well as a rooftop pool.

If I have a child under the age of 18 with me, what must I know?

ADEA does not allow children to attend any conference functions. If children accompany a participant to the conference, arrangements should be made for their supervision.