



ADEA Guidelines for Dental Schools When Extending Offers of Admission

Approved March 2006
ADEA House of Delegates

The following guidelines were approved by the ADEA House of Delegates in March 2006 and serve as recommendations and guidelines for dental education institutions.

All predoctoral institutions should:

- a) Pre-professional Education Requirements.** Grant final acceptance only to students who have completed at least two academic years of pre-professional education (which must include all of the prerequisite courses for dental school), and who have completed the Dental Admission Test or the Canadian Dental Aptitude Test. Applicants should be encouraged to earn their baccalaureate degrees before entering dental school.
- b) Early Selection Programs.** Have the option of waiving for students accepted for an early selection program the requirement for at least two years of pre-professional education. An early selection program is one where a formal and published agreement exists between a dental school and an undergraduate institution(s) that a student, either upon the student's admission to the undergraduate institution or at some time before the completion of the student's first academic year at the undergraduate institution, is guaranteed admission to the dental school, provided that the student successfully completes the dental school's entrance requirements and normal application procedures.
- c) Class to Which Applied.** Consider students for acceptance to only the class to which they have applied.
- d) Earliest Notification Date.** Notify applicants, either orally or in writing, of provisional or final acceptance no earlier than December 1 of the academic year prior to the academic year of matriculation.
- e) Applicant Response Periods.** Allow an applicant who has been given a provisional or final acceptance between December 1 and December 31 of the academic year prior to the academic year of matriculation a response period of no fewer than forty-five days to reply to the offer. For applicants who have been accepted between January 1 and January 31, the minimum response period shall be thirty days, and for applicants accepted on or after February 1, the minimum response period may be

reduced to fifteen days. The response period may be lifted after July 15, or two weeks before the beginning of the academic year, whichever comes first.

f) Applicants holding positions at multiple institutions. Dental schools participating in AADSAS will report to AADSAS by May 1, the names and identification numbers of candidates who have paid a deposit and/or hold a position in their entering class. After May 5, AADSAS will report to each institution the names of candidates in their entering class who are holding acceptance(s) at additional institutions. Dental schools will have the option of rescinding an offer of admission to candidates who have paid deposits and are holding positions at multiple institutions. Dental schools with candidates holding multiple positions on May 1 of the year of admission will give such candidates a minimum 15-day notice if they choose to withdraw them from the entering class. This policy will be evaluated every two years by the ADEA Section of Dental School Admissions Officers to assess its impact on applicants and dental schools and provide applicants a reasonable time-frame to complete their enrollment process.