

2009 AADSAS Academic Update Frequently Asked Questions

Q: What is Academic Update?

A: Academic Update is a window of time that allows you to update your spring 2008, summer 2008, and fall 2008 coursework. When the Academic Update window is opened (November 17, 2008 through February 1, 2009), you are allowed to add grades for coursework from the current year terms only. **You CAN NOT add prior year coursework to the academic update.**

Q: Who can take advantage of Academic Update?

A: Only Applicants whose applications have been mailed by AADSAS to their designated schools are allowed to update their coursework during the Academic Update window. This means that you have e-submitted your original application, paid the fees in full, all of your transcripts have been received and verified, and your application has been mailed to the designated schools on or before **January 16, 2009**. Once your application is mailed, you will receive an email notification that you are permitted to participate in Academic Update.

Q: How do I use Academic Update?

A: If you are eligible for Academic Update, log on to your dental school application. Select the coursework section of the checklist page. At this point you have two options: You may change your Planned/In Progress coursework to complete by clicking the "Switch Session to Completed" option located above each individual session. You will then be required to enter grades for each completed session before you e-submit.

OR

You may enter newly completed coursework that has not been previously entered as "Planned/In Progress" by simply clicking "Add a New Completed Session".

Once your application is updated and your spring 2008, summer 2008, and fall 2008 transcripts are received, AADSAS will verify your updated coursework and send your revised course history and GPAs to your designated dental schools. Your updated GPAs will be available under the "status" menu option of your AADSAS application.

Q: Can I use Academic Update more than once?

A: No. You can only submit your Academic Update coursework once. Make sure you have the complete results for your spring 2008, summer 2008 and fall 2008 classes and carefully review your information before clicking the "E-Submit the Academic Update"

button. If you do not click the "E-Submit the Academic Update" button, your coursework and GPA will not be updated.

Q: What do I do if my Spring 2008, Summer 2008, and/or Fall 2008 grades are already entered as complete?

A: This means that your Spring 2008, Summer 2008 and/or Fall 2008 transcript arrived at AADSAS before your application was initially processed and mailed to your designated school. The AADSAS staff has already entered the data for you. There is no need for you to enter the grades again.

Q: Can I update courses that were already reported as completed?

A: No. Courses that were originally reported as completed cannot be modified.

Q: When does the Academic Update window open?

A: Academic Update is open from November 17, 2008 through February 1, 2009. Your AADSAS application status must be "complete-mailed" BEFORE January 16, 2009 to be considered for Academic Update.

Q: What do I do with already entered "In Progress or Planned" courses?

A: You may change your "Planned/In Progress" coursework to complete by clicking the "Switch Session to Completed" option located above each individual session. You will then be required to enter grades for each completed session before you e-submit.

Q: What do I do if some Spring 2008, Summer 2008, and/or Fall 2008 grades have been entered but not all of them?

A: In this case, AADSAS received a partial transcript and the grades that were available at that time were verified or entered for you. You will need to contact ADEA Customer Service, (617) 612-2045 or by email @ aadsasinfo@aadsasweb.org to have the remaining coursework entered for you.

Q: After I e-submit my Academic Update, when do my designated dental schools access the updated GPAs and coursework?

A: Upon receipt of your up-to-date official transcripts for course work that you have updated, AADSAS will verify the updated information, recalculate your AADSAS GPA scores, and send updated electronic copies of your application to all of your designated dental schools. This process can take 4-6 weeks to complete.

Q: Can I add coursework from prior year's academic terms & Advanced Placement (AP) information during the academic update?

A: No. You cannot add any prior year's terms or AP information during academic update. The academic update is only for your Spring 2008, Summer 2008, and Fall 2008 and planned and in progress coursework (courses for which you had not earned grades by the time of the initial submission of your AADSAS application). If you add prior years coursework during the academic update, the academic update will not be processed.

Q: Will the schools receive a print copy of my revised application after the Academic Update has been completed?

A. No. The dental schools will receive only an electronic copy of your application after the academic update process has been completed.

Q. How long does it take to process Academic Update?

A. After you have submitted your updated coursework information in your AADSAS application, and AADSAS has received your up-to-date transcripts, it can take up to 4 to 6 weeks before updated information is sent by AADSAS to your designated dental schools.

Q. When should I submit my updated transcripts?

A. Request the registrar's office to submit your transcripts to AADSAS as soon as the new grades are posted to your transcript. It is imperative that you provide your registrar's office with an AADSAS Transcript Matching Form that should be sent with your updated transcripts to AADSAS

Forward all official transcripts with Transcript Matching Form to:

AADSAS Transcript Processing Department
P.O. Box 9110
Watertown, MA 02471